Empowering families • Strengthening communities

Refugee Women's Alliance (ReWA) is a nationally recognized multiethnic nonprofit organization that provides award-winning services to refugee and immigrant women and their families in King and Snohomish Counties.

VOLUNTEER POSITION DESCRIPTION

POSITION TITLE: Spanish Translation Support for Youth STEAM

REPORTS TO: Kimberly Lee, *Program Manager* / Keely Coxwell, *Program Coordinator*

LOCATION: In-person, as needed basis

AVAILABILITY: On-call / as needed basis. Provide communication support for the

Youth STEAM program, specifically in translation services in Spanish.

TIME COMMITMENT: As needed basis. Notification one week in advance.

ABOUT REWA: Refugee Women's Alliance (ReWA) is an award-winning, nationally recognized nonprofit that provides holistic services to help refugee and immigrant women and families thrive. In 33 years of work with multi-cultural communities, we have refined our services to most effectively promote integration and self-sufficiency. All of our services are designed to quickly and effectively stabilize clients, promote acculturation, increase language proficiency, and improve employability.

RESPONSIBILITIES:

- Assist ReWA staff members in communicating with families of students in our program via translation.
- Some examples of this are, but not limited to:
  - Translating a text to be sent out to families about upcoming events.
  - Translating a text asking about attendance.
  - Translating while the staff member and family are on the phone to talk about behavior or attendance.

QUALIFICATIONS:

- Fluency with speaking, reading, writing in language in English and Spanish.
- Ability to translate languages into English when working with ReWA's Youth STEAM personnel.
- Ability to professionally approach translation needs in interactions with parents and the community.