VOLUNTEER POSITION DESCRIPTION

POSITION TITLE: STEAM Volunteer

POSITIONS AVAILABLE: 2

REPORTS TO: Kimberly Lee, Program Manager or Keely Coxwell, Program Coordinator

LOCATION: ReWA MLK to/from schools in the South Seattle & Beacon Hill area

START DATE: November 1, 2023   END DATE: June 2024, end of school year

TIME COMMITMENT:
- Upwards of 16 hours a month
- 2:30 PM – 5 PM, Mondays, Tuesday, & Thursdays (M / T / TH)
- 1:10 PM – 3:45 PM, Wednesdays (W)
- Additional field trip days, volunteers will be notified of dates two weeks in advance.

ABOUT REWA: Refugee Women’s Alliance (ReWA) is an award-winning, nationally recognized nonprofit that provides holistic services to help refugee and immigrant women and their families thrive. In 33 years of work with multi-cultural communities, we have refined our services to most effectively promote integration and self-sufficiency. All of our services are designed to quickly and effectively stabilize clients, promote acculturation, increase language proficiency, and improve employability.

RESPONSIBILITIES:

STEAM: Science Technology, Engineering, Arts, and Mathematics
- Assists with homework assignments.
- Assists classroom instructor in assembling STEAM projects.
- Assist youth team with classroom management.
- Assists with general clerical tasks.
- Assist with field trip days.
- Assist with driving students' home—must pass a background check and have a qualifying driving record.
- Troubleshoot technology with students.
- Assist with the in-class STEAM assignments.
QUALIFICATIONS:
• Must enjoy working with students.
• Basic knowledge of STEAM and assembling STEAM projects.
• Ability to manage small groups of students in class or on a playground.
• Ability to perform general clerical tasks.
• Attendance at class field trips.
• Capable of driving a minivan, must pass a background check and have a qualifying driving record.
• Willing to travel to local, south end Seattle schools.
• Ability to troubleshoot general technology issues with students.
• Ability to assist students with in-class STEAM assignments.
• Must possess flexibility in the assignments and have a great attitude.
• Be willing to have some fun!

BENEFITS:
• One hour orientation to ReWA and program.
• Applicable service-learning hours for high school students.
• Exposure to STEAM topics.
• Free field trips.