VOLUNTEER POSITION DESCRIPTION

POSITION TITLE: Teacher’s Assistant in Adult ESL Classes

POSITIONS AVAILABLE: 7-10 REPORTS TO: Yuliya Matyushkina, ESL Coordinator

LOCATION: ReWA Sea-Tac site, Kent site, and/or Remote via Zoom / Teams

START DATE: October 9, 2023 END DATE: December 21, 2023

TIME COMMITMENT: 1-2 hours per week

ABOUT REWA: Refugee Women’s Alliance (ReWA) is an award-winning, nationally recognized nonprofit that provides holistic services to help refugee and immigrant women and families thrive. In 33 years of work with multi-cultural communities, we have refined our services to most effectively promote integration and self-sufficiency. All of our services are designed to quickly and effectively stabilize clients, promote acculturation, increase language proficiency, and improve employability.

RESPONSIBILITIES:

- Assist ESL teachers and adult ESL students in in-person or online ESL classes.
- Work with ESL students 1:1 or in small groups on provided assignments.
- Facilitate a conversation with a small group of students on a provided topic.
- Make copies of ESL worksheets if needed.
- Assist with testing ESL students.

QUALIFICATIONS:

- **Reliability & Consistency:** Show up on time when scheduled or let teachers know in advance about any changes in the schedule.
- **Flexibility:** Work with different ESL level students on different skills (speaking, reading, or writing).
- **Cultural Sensitivity:** We serve a very diverse group of students.
- **Positive Attitude:** Some experience teaching ESL is a plus, but not necessary.
BENEFITS:

- One-hour orientation to ReWA and ESL program.
- ESL coordinator is available for any questions, concerns, or assistance.
- Making a difference in the lives of newly arrived adult refugees.