



Refugee Women's Alliance (ReWA) is a nationally recognized multiethnic nonprofit organization that provides award-winning services to refugee and immigrant women and their families in King and Snohomish Counties.

## **JOB OPENING**

**POSITION TITLE:** Early Childhood Education Cook  
**REPORTS TO:** Director of Early Childhood Education  
**STATUS:** Non-Exempt Regular Full Time (40 hours per week)  
**SALARY:** \$18.69 to \$19.00 per hour

### **SUMMARY:**

To provide healthy sustenance to the children in the Refugee Women's Alliance childcare program by following USDA menu preparation guidelines.

### **ABOUT REWA:**

ReWA promotes inclusion, independence, personal leadership, and strong communities by providing refugee and immigrant women and their families with culturally and linguistically appropriate services. ReWA advocates for social justice, public policy changes and equal access to services while respecting cultural values and the right to self-determination.

Our clients come from more than 70 countries across the globe, including Africa, Southeast Asia, and the Middle East. ReWA provides social services to every member of a refugee or immigrant woman's family, from infant to senior. These services, delivered in more than 50 languages and dialects, are designed to make a long-lasting impact in our clients' lives and help them thrive in the Puget Sound community.

## RESPONSIBILITIES:

- Weekly purchase of menu ingredients at designated stores.
- Planning of monthly menu and submitting for approval to ECE Program Director.
- Monthly consultation with Public Health Department nutritionist on menu; revising menu as needed based on the nutritionist's recommendations.
- Weekly organization of ingredients and supplies in advance for use the following week.
- Clean and sanitize kitchen daily; maintain security of kitchen area as well as inventory of kitchen equipment and utensils.
- Deliver and set up food and equipment in each classroom according to schedule.
- Work efficiently within established timelines for food preparation, delivery/setup, and kitchen maintenance.
- Attend annual USDA and/or Public Health-sponsored training on nutrition.

## MINIMUM QUALIFICATIONS:

- Enjoys cooking.
- English reading and writing capability.
- Has or is able to obtain a Food Handler's permit (one 2-hour class must be completed prior to start of work).
- Can be flexible in work start and end times.
- Has strong initiative and ability to follow through on task completion.
- Keeps up to date on nutrition guidelines by attending USDA training.
- Maintains work-area cleanliness and proper hygiene.

**BENEFITS:** Medical insurance, dental insurance, life insurance; Long Term Disability; 403(b) retirement savings plan; paid vacation, holidays, and sick leave

## TO APPLY:

[https://workforcenow.adp.com/jobs/apply/posting.html?client=rewa&cclid=19000101\\_00001&type=JS&lang=en\\_US](https://workforcenow.adp.com/jobs/apply/posting.html?client=rewa&cclid=19000101_00001&type=JS&lang=en_US)

ReWA is committed to a diverse candidate pool, values and inclusive workforce and workplace environment and wishes to minimize or eliminate the impact of implicit bias

during the search and hiring process. Women, minorities, and other underrepresented groups are especially encouraged to apply.

**BACKGROUND CHECKS:**

ReWA is committed to providing a safe and secure staff and client environment. Employment at ReWA is contingent upon a successful background check on each new employee. Candidates to whom an offer of employment is made will be required to sign a Release of Information Form authorizing ReWA to conduct a thorough background check.

**CLOSING DATE:**

Open until filled

**EQUAL OPPORTUNITY EMPLOYER**

ReWA is committed to the principle of equal employment opportunity for all qualified individuals. All employment decisions are based on business needs, job requirements and individual qualifications, without regard to race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, family or parental status of any other status protected by the laws or regulations in the locations where we operate.