



Refugee Women's Alliance (ReWA) is a nationally recognized multiethnic nonprofit organization that provides award-winning services to refugee and immigrant women and their families in King and Snohomish Counties.

JOB OPENING

POSITION TITLE: ESL Instructor
REPORTS TO: Family Empowerment Program Manager
STATUS: Non-exempt Full Time (36 hrs/wk)
SALARY: \$25.00 Per hour

SUMMARY: This position is responsible for delivery of employment-focused English language instructions to immigrant and refugee adults to help them obtain and maintain employment, as well as enhance their skills to access further opportunities. The ESL instructor will design and implement engaging activities for multi-level ESL students that promote ESL level progression; assess students' needs and provide support, monitor attendance, and track student level gains.

This is a hybrid-remote position and requires in-person attendance two days per week.

ABOUT REWA:

ReWA promotes inclusion, independence, personal leadership, and strong communities by providing refugee and immigrant women and their families with culturally and linguistically appropriate services. ReWA advocates for social justice, public policy changes and equal access to services while respecting cultural values and the right to self-determination.

Our clients come from more than 70 countries across the globe, including Africa, Southeast Asia, and the Middle East. ReWA provides social services to every member of a refugee or immigrant woman's family, from infant to senior. These services, delivered in more than 50 languages and dialects, are designed to make a long-lasting impact in our clients' lives and help them thrive in the Puget Sound community.

RESPONSIBILITIES:

1. Adopt, design, and implement effective learning activities for multi-level ESL students that promote student ESL level gains, respond to their needs, lead to student self-sufficiency, and fulfill specific program requirements.
2. Teach multi-level ESL class in a remote learning setting via Zoom as well as in-person.
3. Assess students' needs regularly and work closely with case managers to address student needs and promote student employment.
4. Maintain student and program data: track student attendance, document student progress and outcomes and write student success stories. Supply reports to program coordinator in a timely manner.
5. Maintain student files.
6. Conduct post-assessment testing to determine level gains and academic needs.
7. Maintain a safe, respectful, and engaging environment for students.
8. Assist with training and overseeing volunteer tutors, work-study, and service-learning students.
9. Work with program staff to evaluate programs, identify needs, and implement new services.
10. Design lesson plans and teach job readiness class
11. Help recruit students for the program.
12. Be familiar with the services ReWA provides and connect students with resources.
13. Attend program and staff meetings and training as needed.
14. Perform other related duties as assigned.

MINIMUM QUALIFICATIONS:

1. BA in education, social work, or related field.
2. TESOL/TEFL certification.
3. Two years demonstrated experience in teaching multi-level ESL classes, literacy and phonetics skills, and creating lesson plans.
4. Familiarity with DSHS requirements and employment programs a plus.
5. Highly positive with enthusiastic style capable of motivating students.
6. Ability to work as an effective team member in a multicultural organization.

7. Knowledge of Zoom, Wizer, Whatsapp and other applications.
8. Excellent verbal and written communication skills.
9. Must be self-starter, work independently and dependable with strong problem-solving skills and good judgment.
10. Reliable transportation.
11. Willingness to adhere to established program performance standards requiring productivity, personal responsibility, a client/customer service orientation, and the maintenance of a professional demeanor.

BENEFITS: Medical insurance, dental insurance, life insurance; Long Term Disability; 403(b) retirement savings plan; paid vacation, holidays, and sick leave

TO APPLY:

https://workforcenow.adp.com/jobs/apply/posting.html?client=rewa&cclid=19000101_000001&type=JS&lang=en_US

ReWA is committed to a diverse candidate pool, values and inclusive workforce and workplace environment and wishes to minimize or eliminate the impact of implicit bias during the search and hiring process. Women, minorities, and other underrepresented groups are especially encouraged to apply.

BACKGROUND CHECKS:

ReWA is committed to providing a safe and secure staff and client environment. Employment at ReWA is contingent upon a successful background check on each new employee. Candidates to whom an offer of employment is made will be required to sign a Release of Information Form authorizing ReWA to conduct a thorough background check

CLOSING DATE:

Open until filled

EQUAL OPPORTUNITY EMPLOYER

ReWA is committed to the principle of equal employment opportunity for all qualified individuals. All employment decisions are based on business needs, job requirements and individual qualifications, without regard to race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, family or parental status of any other status protected by the laws or regulations in the locations where we operate.