



Refugee Women's Alliance (ReWA) is a nationally recognized multiethnic nonprofit organization that provides award-winning services to refugee and immigrant women and their families in King and Snohomish Counties.

## **JOB OPENING**

<b>POSITION TITLE:</b>	Lead Toddler Teacher
<b>REPORTS TO:</b>	Early Childhood Education Program Director
<b>STATUS:</b>	Non-Exempt Regular Full Time (40 hours per week)
<b>SALARY:</b>	\$20.00 to \$25.00 per hour

### **SUMMARY:**

Provide a comfortable and secure environment for children to meet their emotional, social, intellectual, and physical needs. Organize and present materials that are age appropriate. Help refugee and immigrant children maintain their home language and culture while learning English and feel emotional and socially comfortable in a preschool setting. Provide information to parents on childcare techniques as needed.

### **ABOUT REWA:**

ReWa promotes inclusion, independence, personal leadership, and strong communities by providing refugee and immigrant women and their families with culturally and linguistically appropriate services. ReWA advocates for social justice, public policy changes and equal access to services while respecting cultural values and the right to self-determination.

Our clients come from more than 70 countries across the globe, including Africa, Southeast Asia, and the Middle East. ReWA provides social services to every member of a refugee or immigrant woman's family, from infant to senior. These services, delivered in more than 50 languages and dialects, are designed to make a long-lasting impact in our clients' lives and help them thrive in the Puget Sound community.

## RESPONSIBILITIES:

- Follow program policies, NAC guidelines and licensing guidelines.
- Conduct program screenings and assessments to children; including ASQ, Learning Stories and Creative Curriculum Developmental Continuum Identify and utilize children's individual strengths (first and second Languages)
- Incorporate appropriate strategies to promote literacy in a dual language or multi-lingual environment.
- Create a classroom language plan so every child will be linguistically supported in his or her home language plus supporting the development of English skills or other linguistic skills.
- Consistently use Teacher and Child interactions and child guidance strategies that maintain a positive social/emotional atmosphere.
- Support children daily with developmentally appropriate literacy, numeracy, scientific inquiry, creative and physical opportunities with respect to the learning styles and abilities to meet the needs of all children.
- Provide opportunities for small and large group interaction.
- Be familiar with and implement the components of the Highscope and Soy Bilingue Principals
- Develop and display a daily schedule that creates a consistent routine yet allows some flexibility for emergent activity.
- Maintain a clean, safe, healthy environment that is flexible and supportive to the individual needs of toddlers.
- Write weekly lesson plans that incorporate the Creative Curriculum objectives and reflect the children's linguistic and cultural backgrounds.
- Write individual plans for each child based on observational notes, the developmental continuum, screenings, assessments and parent input(include C.C objectives)
- Ongoing documentation in family files regarding issues goals and concerns of family and child
- Organize activities and materials that are age appropriate and meet the children's emotional, cultural, social, intellectual and physical needs thru active, play-based, multi sensory learning experiences.
- Assure that children take responsibility for equipment and material they use.
- Implement an emergent linguistically and culturally relevant curriculum that supports the critical thinking of children.
- Document observations of children's accomplishments that would support all of Creative Curriculum objectives through the use of portfolio's and learning stories.
- Participate in initial parent teacher visit and 3 parent-teacher conferences a year.
- Build positive relationships with parents and warmly welcome parents into program.
- Attend training sessions and childcare meetings as required, including ECE training

- Write and maintain accurate records, documenting issues and progress of each student.
- Assist with the preparation, presentation and cleanup of projects and activities
- Inspect classroom equipment and materials daily to insure they are safe, clean and in good repair for children's use
- Monitor children at all times (counts, hallway, transitions, and outside; ensuring ratios are always maintained)
- Maintain a presence of professionalism.
- Use developmentally appropriate means of communicating with the children.
- Assist with the maintenance of a clean, healthy and safe environment.
- Serve breakfast, lunch and/or snacks; sit down with children and engage in meaningful conversations and model eating following USDA guidelines.
- Work in partnership with the classroom assistant and volunteers
- Work closely with mentoring coach; meeting weekly implementing recommendations.
- Work effectively as a childcare team member.
- Perform other related duties assigned by Early Childhood Education Program Director
- Complete yearly a minimum of 20 hours of STARS training required for NAC accreditation.
- Maintain Professional Development goals.

#### **MINIMUM QUALIFICATIONS:**

- C.D.A.
- One year paid or volunteer experience working with preschoolers
- Experience volunteering or working in a multi-cultural environment with various educational backgrounds
- Must meet federal and state health and safety standards and maintain credentials for childcare (CPR and first aid, HIV, CPS Training, pass TB test)
- Have a clear DEL portable criminal background check
- Current food handlers permit
- Have clean criminal background check
- Good verbal and written English skills
- Ability to lift a minimum of 45 pounds
- Ability to multi-task while maintaining a sense of humor
- Ability to work flexible hours occasionally

#### **PREFERRED QUALIFICATIONS:**

- BA or AA degree in Early Childhood Education
- Bicultural/bilingual in Vietnamese, Chinese, Amharic, Somali, Laotian, Cambodian, Spanish, Arabic, or Amharic

**BENEFITS:** Medical, Dental, Vision, LTD, Life insurance, vacation, sick leave, paid holidays, 403(b) plan

**TO APPLY:**

[https://workforcenow.adp.com/jobs/apply/posting.html?client=rewa&cclid=19000101\\_000001&type=JS&lang=en\\_US](https://workforcenow.adp.com/jobs/apply/posting.html?client=rewa&cclid=19000101_000001&type=JS&lang=en_US)

ReWA is committed to a diverse candidate pool, values and inclusive workforce and workplace environment and wishes to minimize or eliminate the impact of implicit bias during the search and hiring process. Women, minorities, and other underrepresented groups are especially encouraged to apply.

**BACKGROUND CHECKS:**

ReWA is committed to providing a safe and secure staff and client environment. Employment at ReWA is contingent upon a successful background check on each new employee. Candidates to whom an offer of employment is made will be required to sign a Release of Information Form authorizing ReWA to conduct a thorough background check

**CLOSING DATE:**

Open until filled

**EQUAL OPPORTUNITY EMPLOYER**

ReWA is committed to the principle of equal employment opportunity for all qualified individuals. All employment decisions are based on business needs, job requirements and individual qualifications, without regard to race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, family or parental status of any other status protected by the laws or regulations in the locations where we operate.