



Refugee Women's Alliance (ReWA) is a nationally recognized multiethnic nonprofit organization that provides award-winning services to refugee and immigrant women and their families in King and Snohomish Counties.

Job Description

POSITION TITLE: Domestic Violence/Sexual Assault/ Victim's Advocate-Spanish Speaking

PROGRAM: Domestic Violence

REPORTS TO: DV Program Director

STATUS/PAY: Non-exempt/Regular Full-Time (37.5 hours/week)

SUMMARY: Provide crisis intervention services support, advocacy, referral, interpretation, and case management to refugee/immigrant victims of domestic violence and sexual assault. In collaboration with program staff conduct domestic violence and sexual assault awareness community outreach and education. Provide support group sessions for women. Work collaboratively with other domestic violence and sexual assault and social service agencies to meet the needs of clients.

RESPONSIBILITIES:

Client Services:

- Conduct initial screening, intake interview, determine eligibility and enroll clients in a culturally appropriate manner.
- Provide case management services to domestic violence and sexual assault clients per month; serve as an advocate on behalf of clients in need of resources and other support;
- Conduct needs assessment for clients' in order to access appropriate social service, housing, and other resources.
- Develop an effective treatment plan with clients' cultural beliefs and values.
- Provide culturally appropriate behavioral health services including comprehensive case management and client advocacy.
- Provide support groups to women who are victim of domestic violence and sexual assault.

Legal Services:

- Provide interpretation and help clients to effectively navigate the various legal and social service resources.
- Provided systems advocacy to domestic violence and sexual assault clients; serve as an advocate on behalf of clients in need of legal assistance and educate clients about legal resources in the community.

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- Work together with Family Law and Immigration's Attorneys to assist clients and help them to effectively navigate the legal system.
- Prepare letters of support and translation of clients' declaration when necessary for immigration cases.
- Provide safety planning and assist clients as needed and educate refugee and immigrant communities about legal system in the United States.

Community Services:

- Works with third party providers to obtain appropriate services for the clients
- Provide community education to mainstream service providers to assist them in working effectively with refugee and immigrant clients from Spanish Speaking Communities.
- Networking and maintaining contacts with representatives of other domestic violence and sexual assault providers to ensure continuity of services.
- Distribute materials at community gathering places to ensure visibility to refugees and immigrants.
- Conduct monthly community outreach and presentations to Spanish Speaking Communities to increase awareness of domestic violence and sexual assault issues and available resources.

Administration:

- Work with other DV staff and Program Director to monitor, evaluate and improve program performance to most effectively meet client needs.
- Maintain accurate and up-to-date files and documentation for complete and timely reporting.
- Maintain confidentiality of client information and office location.
- Attend program and staff meetings and training.
- Other duties as assigned by Program Director

MINIMUM QUALIFICATIONS:

- Bilingual in Spanish and English with strong verbal and written communication skills
- AA degree in social services, psychology, counseling, social work, or related field
- Minimum two years paid or volunteer experience working with refugee/immigrant women in social services
- One-year experience working with victim advocacy, counseling and services
- Strong computer skills
- Respect for others' experiences, opinions, language, values, culture, and knowledge
- Commitment to teamwork and collaboration

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- Knowledge of domestic violence and sexual assault issues and a commitment to ending violence against women and children
- Available for flexible hours (some evenings and weekends as needed)
- Ability and to commute to and provide services from ReWA's satellite offices.
- WA state driver's license and vehicle insurance

BENEFITS: Medical, dental and vision insurance; life insurance; 403(b) retirement savings plan; paid holidays, vacation and sick leave

APPLY AT: https://workforcenow.adp.com/jobs/apply/posting.html?client=rewa&cclid=19000101_000001&type=JS&lang=en_US

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