



Refugee Women’s Alliance (ReWA) is a nationally recognized multiethnic nonprofit organization that provides award-winning services to refugee and immigrant women and their families in King and Snohomish Counties.

JOB ANNOUNCEMENT

POSITION TITLE: SPP Lead Teacher

PROGRAM: Early Childhood Education Program

REPORTS TO: Early Childhood Education Program Director

LOCATION: Lake City

STATUS: Nonexempt full time (40 hours per week)

PURPOSE:

Provide a comfortable and secure environment for children to meet their emotional, social, intellectual and physical needs. Organize and present materials that are age appropriate. Help refugee and immigrant children maintain their home language and culture while learning English, and feel emotional and socially comfortable in a pre-school setting. Provide information to parents on childcare techniques as needed.

RESPONSIBILITIES:

- Follow program policies, Performance Standards (ECEAP, Step Ahead & SPP), Early Achievers, NAC (National Accreditation Commission) and Licensing Guidelines.
- Conduct program screenings and assessments to children; including ASQ, Learning Stories & Teaching Strategies Gold (document both first and second language development).
- Identify and utilize children’s individual strengths (first and second language development).
- Consistently use Teacher and Child interactions and child guidance strategies that maintain a positive social/emotional atmosphere.
- Incorporate appropriate strategies to promote literacy in a dual language or multi-lingual environment.
- Create and maintain an environment that is a warm reflection of images, materials, and articles that reflect the ethnically diverse children visually, culturally and linguistically.
- Create a classroom language plan so every child will be linguistically supported in his or her home language plus supporting the development of English skills or other linguistic skills.
- Support children daily with developmentally appropriate literacy, numeracy, scientific inquiry, creative and physical opportunities with respect to the learning styles and abilities to meet the needs of all students.

- Be familiar with and implement the components of the HighScope Curriculum and Soy Bilingue Curriculum.
- Develop and display a daily schedule that creates a consistent routine yet allows some flexibility for emergent activities.
- Provide daily opportunities for small and large group discussions and interactions (balancing first and second language development).
- Write daily lesson plans that incorporate the HighScope Curriculum's Key Developmental Indicator objectives and reflect the children's emergent interests and skills.
- Write individual learning plans (ILP) for each child based on observational notes, continuum and parent input quarterly for parent-teacher conference (include five objectives; social-emotional, first/second language/literacy, cognitive and physical development).
- Organize activities and materials that are age appropriate and meet the children's emotional, cultural, social, intellectual and physical needs thru active, play-based, multi-sensory learning experiences.
- Assure that children take responsibility for equipment and material they use.
- Document observations of children's accomplishments (at least 20-30 documentations per child/quarter) that would support the HighScope Curriculum's KDI objectives and use Teaching Strategies Gold as the assessment tool to evaluate the child's development. All these documents will be filed in child's file.
- Participate in initial parent teacher visit and 3 parent-teacher conferences a year.
- Build positive relationships with parents and warmly welcome parents into program and organize quarterly family engagement activities.
- Write and maintain accurate incident/illness records, documenting issues and progress of each student.
- Assist with the preparation, presentation and cleanup of projects and activities.
- Inspect equipment and materials daily to insure they are safe, clean and in good repair for children's use; report to Site Coordinator for repair needs.
- Monitor children at all times (counts, hallway, transitions, and outside; ensuring ratios are always maintained).
- Maintain a presence of professionalism.
- Attend training sessions and childcare meetings as required.
- Assist with the maintenance of a clean, healthy and safe environment.
- Serve breakfast, lunch and snacks; sit down with children and engage in meaningful conversations and model eating following USDA guidelines.
- Work in partnership with the classroom assistant and volunteers.
- Work effectively as a team member, work collaboratively with assistant teacher, site coordinator and Program Director.
- Perform other related duties assigned by Early Childhood Education Program Director.
- Complete yearly 20 hours of NAC/ STARS training required by WA State.
- Maintain Professional Development goals.
- Manage Teaching Strategies Gold Assessment Tool (Regularly enter TSG observations, finalize TSG checkpoints and complete TSG conference form quarterly).
- Monitor MERIT system monthly update teacher credentials (including the renewal of CPR, first aid, Food Handler and etc.).
- Coordinate and facilitate for children who may need further evaluation for CHILD FIND with the Behavioral Health Specialist and the Seattle Public School.
- Other duties as assigned by the Program Director.

MINIMUM QUALIFICATIONS:

- B.A. Degree in Early Childhood Education.
- Two year paid experience working with preschoolers.
- Ability to lift up to 50 pounds on a daily basis.
- Experience volunteering or working in a multi-cultural environment with various educational backgrounds.
- Must meet federal and state health and safety standards and maintain credentials for childcare (CPR and first aid, HIV, CPS Training, pass TB test)
- Current food handlers permit.
- Have clean criminal background check.
- Ability to multi-task while maintaining a sense of humor.
- Ability to work flexible hours occasionally.

PREFERRED QUALIFICATIONS:

- BA degree in Early Childhood Education or related field.
- Soy Bilingue Dual Language ECE Professional Certificate.
- Bicultural/bilingual in Spanish, Vietnamese, Chinese, French, Omoro, Amharic, Eritrean, Somali, or Tigrinya.

BENEFITS: ReWA offers a generous benefits package that includes: medical, dental, vision, LTD, life insurance, vacation, sick leave, paid holidays, 403(b) plan.

CLOSING DATE: Open until filled.

FOR CONSIDERATION:

https://workforcenow.adp.com/jobs/apply/posting.html?client=rewa&cclid=19000101_00001&type=JS&lang=en_US

EOE