



Refugee Women's Alliance (ReWA) is a nationally recognized multiethnic nonprofit organization that provides award-winning services to refugee and immigrant women and their families in King and Snohomish Counties.

JOB Description

POSITION TITLE: Lead Preschool – K Teacher

PROGRAM: Early Childhood Education Program

REPORTS TO: Early Childhood Education Program Director

STATUS: Nonexempt full time

PURPOSE: Provide a comfortable and secure environment for children to meet their emotional, social, intellectual and physical needs. Organize and present materials that are age appropriate. Help refugee and immigrant children maintain their home language and culture while learning English, and feel emotionally and socially comfortable in a pre-school setting. Provide information to parents on childcare techniques as needed.

RESPONSIBILITIES:

- Follow program policies, Performance Standards (ECEAP & Step Ahead) and Licensing Guidelines
- Conduct program screenings and assessments to children; including ESI, DECA & Creative Curriculum Developmental Continuum
- Identify and utilize children's individual strengths (first and second language development)
- Consistently use Teacher and Child interactions and child guidance strategies that maintain a positive social/emotional atmosphere
- Incorporate appropriate strategies to promote literacy in a dual language or multi-lingual environment
- Create and maintain an environment that is a warm reflection of images, materials, and articles that reflect the ethnically diverse children visually, culturally and linguistically
- Create a classroom language plan so every child will be linguistically supported in his or her home language and also supporting the development of English skills or other linguistical skills
- Support children daily with developmentally appropriate literacy, numeracy, scientific inquiry, creative and physical opportunities with respect to the learning styles and abilities to meet the needs of all students
- Be familiar and implement the components of the Creative Curriculum
- Develop and display a daily schedule that creates a consistent routine yet allows some flexibility for emergent activity
- Provide daily opportunities for small and large group discussions and interactions (balancing first and second language development)

- Write weekly lesson plans that incorporate the Creative Curriculum objectives and reflect the children's linguistic and cultural backgrounds.
- Write individual plans for each child based on observational notes, continuum and parent input (include five objectives; social-emotional, first /second (English) language/literacy, cognitive and physical development)
- Organize activities and materials that are age appropriate and meet the children's emotional, cultural, social, intellectual and physical needs through active, play-based, multi sensory learning experiences.
- Assure that children take responsibility for equipment and material they use
- Implement an emergent linguistically cultural relevant curriculum that supports the critical thinking of children
- Document observations of children's accomplishments that would support all of Creative Curriculum objectives through the use of portfolio's and learning stories.
- Participate in initial parent teacher visit and 3 parent-teacher conferences a year
- Build positive relationships with parents and warmly welcome parents into program
- Attend training sessions and childcare meetings as required, including ECE training
- Write and maintain accurate records, documenting issues and progress of each student
- Assist with the preparation, presentation and clean up of projects and activities
- Ensure classroom equipment and materials are inspected daily and are safe, clean and in good repair for children's use
- Monitor children at all times
- Maintain a presence of professionalism
- Use developmentally appropriate means of communicating with the children
- Assist with the maintenance of a clean, health and safe environment
- Prepare and serve breakfast, lunch and/or snacks
- Work in partnership with the classroom assistant and volunteers
- Work effectively as a childcare team member
- Perform other related duties assigned by Early Childhood Education Program Director
- Complete yearly 10 hours of STARS training
- Maintain Professional Development goals

MINIMUM QUALIFICATIONS:

- A.A. Degree in Early Childhood Education
- Two year paid experience working with preschoolers
- Experience volunteering or working in a multi-cultural environment with various educational backgrounds
- Must meet federal and state health and safety standards and maintain credentials for childcare (CPR and first aid, HIV, CPS Training, pass TB test)
- Current food handlers permit
- Must pass criminal background check
- Ability to lift a minimum of 45 pounds
- Ability to multi-task while maintaining a sense of humor
- Ability to work flexible hours occasionally

PREFERRED QUALIFICATIONS:

- BA degree in Early Childhood Education or related field
- Soy Bilingue Dual Language ECE Professional Certificate
- Bicultural/bilingual in Vietnamese, Chinese, Amharic, Somali, Laotian, Cambodian, or Spanish

BENEFITS

Medical and dental insurance; life insurance; 403(b) retirement savings plan; paid holidays, vacation and sick leave

POSTED: January 13, 2010

CLOSES: Open until filled

FOR CONSIDERATION: Please send resume with cover letter and four professional references to: Refugee Women's Alliance, 4008 MLK Jr Way S, Seattle WA 98108. Fax (206)721-0282 OR Email: abi@rewa.org